





Recognition

 भारत सरकार Govt. of India सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES		 सूक्ष्म, लघु और मध्यम उद्यम MICRO, SMALL & MEDIUM ENTERPRISES																	
 उद्योग आधार		 Udyog Aadhaar MSME																	
D		<table border="1"> <tr> <td>Type of Enterprise</td> <td>Micro</td> <td>Small</td> <td>Medium</td> </tr> <tr> <td>Manufacturing</td> <td>A</td> <td>B</td> <td>C</td> </tr> <tr> <td>Services</td> <td>D</td> <td>E</td> <td>F</td> </tr> <tr> <td>UAM No</td> <td colspan="3">AS04D0000207</td> </tr> </table>		Type of Enterprise	Micro	Small	Medium	Manufacturing	A	B	C	Services	D	E	F	UAM No	AS04D0000207		
Type of Enterprise	Micro	Small	Medium																
Manufacturing	A	B	C																
Services	D	E	F																
UAM No	AS04D0000207																		
Udyog Aadhaar Registration Certificate																			
Udyog Aadhaar Number		AS04D0000207																	
Name of Enterprise		INSTITUTE OF ADVANCE COMPUTER SCIENCE																	
Location of Plant Details																			
SN	Flat/Door/Block No.	Name of Premises/Building Village	Road/Street/ Lane	Area/Locality	City	Pin	State	District											
1	2/1/42	Lengtsinga	Abhayapuri	Bongagaon	783384	ASSAM	BONGAIGAON												
Official Address of Enterprise				LENGTISINGA, ABHAYAPURI BONGAIGAON, ASSAM															
District		BONGAIGAON		State		ASSAM		PIN 783384											
Mobile No.		7002949230		Email		ashk.integrated@gmail.com													
Date of commencement		01/12/2019																	
Major Activity		SERVICES																	
Enterprise Type		Micro																	
Previous Registration details if any		::																	
National Industry Classification Code																			
SN	NIC 2 Digit	NIC 4 Digit	NIC 5 Digit Code					Activity Type											
1	85 - Education	8510 - Primary education	85101 - Pre-primary education (education preceding the first level)					Services											
2	85 - Education	8510 - Primary education	85103 - Provision of literacy programmes for adults at primary level					Services											
3	85 - Education	8510 - Primary education	85109 - Other primary education activities n.e.c.					Services											
4	85 - Education	8521 - General secondary education	85211 - General school education in the first stage of the secondary level (up to X th standard) without any special subject prerequisite					Services											
5	85 - Education	8521 - General secondary education	85212 - General school education in the second stage of the secondary level (Senior/ Higher secondary) giving, in principle, access to higher education					Services											
6	85 - Education	8522 - Technical and vocational secondary education	85222 - Technical and vocational education for handicapped students below the level of higher education					Services											
7	85 - Education	8530 - Higher education	85302 - Higher education in engineering / other technical courses leading to a university degree or equivalent					Services											
8	85 - Education	8530 - Higher education	85306 - Higher education in other professional/ vocational courses leading to a degree or equivalent					Services											
9	85 - Education	8549 - Other education n.e.c.	85499 - Other educational services n.e.c.					Services											

Information

Welcome to the Institute of Advance Computer Science (IACS). The Institute is Recognized by govt. of India with ISO Certified. We are always glad to provide best computer education to the students of rural as well as the urban area's, those are far from computer education. The IACS has come with all packages that are essential in present and future life. Our Institute provides best Quality Computer Services Education in most reasonable fee structure to all classes of people. Our motive is to make all classes of people literate in the field of computer IT Education and take all possible advantages to make their future much brighter.



About Us

Institute of Advance Computer Science (IACS) is a national based programme of information technology education and evolution. An Institute of Advance Computer Science (IACS), IAF Accredited An ISO 9001:2015 Certified Institute. Registered Under MSME, Govt. of India. (UAN- AS04D0000207). Registered Under MHRD (CR act) Govt. of India. Registered Under Department of Labour Govt. of NCT(Delhi),

Objective of the programme:

Institute of Advance Computer Science (IACS) is the new brighter life of computer education in all over India. The great scholars thought to make each an every Indian's life to fulfil with prosperity and improvement, onward movement through computer education. Institute of Advance Computer Science (IACS) is premier of making their attempt absolute. We are very glade to introduce such innovative courses. Institute of Advance Computer Science (IACS) has come with all batches that are essential, to make a new field in the Computer knowledge.

Now a days, some Institutes run their Institution to provide Certificate/ Various Diploma courses to the students in higher charges, for which the lower and the middle class families of our society are unable to afford the load of their charges. We studied the theme properly and decided to provide best higher technical edu

cation in computer for each and every sector of people of the society in affordable charges. So that, all people of the society of India may pursue the courses without much difficulty.

IACS centre have well setup computer lab. The computer lab contains high configurations computer network with *Wi-Fi* connectivity.

Recognition



Acknowledgement Slip
(Date: 09/01/2020)

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Copyright Reg. of: Literary/ Dramatic	Titled: INSTITUTE OF ADVANCE COMPUTER SCIENCE

Communication Address		
Name	Address	Phone Number
SHORIFUL ALOM	VILL-DUMERGURI PT-III, P.O-DUMERGURI, PS- ABHAYAPURI- 783384	7002949230



Department of Labour
Government of National Capital Territory of Delhi
5- Shamnath Marg, Delhi-110054



Form C

Registration Certificate of Establishment

Certificate No. :2019123391
Name of the establishment :

Date :5/12/2019
Institute Of Advance Computer

Name of the
Occupier/Employer :

Shotiful Alom S/o Nurul Islam

Postal address of the
establishment :

Lengtisinga Abhayapuri Bongaigaon
Assam Pin 783384 A272 Defense Colony
City Centre
Bongaigaon Delhi 110024

Registration No. :

2019123391

Category of
Establishment :

Commercial Establishment

Nature Of Business :

Institute

Recognition



Our Mission & Vision

Presently computer is an inseparable part in our life. Computer education is a route of Modern IT Education. For this, Institute of Advance Computer Science (IACS) has started various computer training programmes throughout the nation. Main objectives of the Institute of Advance Computer Science (IACS) is to promote computer education among the rural areas as well as among the student of urban areas. We invite all Indians to join this programme to fulfil the dream of Govt. of India, The main function of the Institute of Advance Computer Science (IACS) is to provide computer education such as IT Education, Vocational Courses in minimum charges to all sections of people of the society of India.

Why IACS



IACS has come with all packages that are needed present and future life. Our Institute provides best Quality Computer Education in most reasonable fee structure to all classes of people. Our motive is to make all classes of people Computer literate and take all possible advantages to make their future much brighter.



Chairman Messege



Computer education is not only a process of giving knowledge for a future job but a lifelong process which creates an understanding to run one's life which is fully associated with the computer technology. As a student, you are proud to be a part with us.

We ensure that you are given the right knowledge to face the future challenges. Students, trainers and the authorities of the Institute each other's efforts. At Institute of Advance Computer Science (IACS), we focus on complete development of our students by involving them in both theory & practical activities. I am sure this will help our student to realize, understand & explore their talents.

In order to do this, the students and the Institute authorities must work together to inculcate certain values in the students. "Sound body has a Sound Mind." Let us allow our student to develop mentally & technically. Students learn a lot about computer when they are involved in theory & practical classes. Some of these life skills & values cannot be taught at home. IACS provides enough opportunities for the students to achieve them.

"If a plant is carefully nurtured by a gardener, it will become good, and produce better fruits." Therefore, student must be given a good training from their earliest childhood. We are here for the same. I am sure that our students of today, tomorrow will carry forward the Motto of love and unity entrusted in their hands at Institute of Advance Computer Science (IACS).

"Do the work with intention not because of compulsion." With all my love, best wishes and blessings.

Chairman
Mr. Shariful Alam
(M.Com,MCHE)

Student ID Card & Certificate

Recognized by Government of India

INSTITUTE OF ADVANCE COMPUTER SCIENCE

IACS IDENTITY CARD

Name _____

Course Name _____

Enrollment No _____

Centre Name _____

Valid up to _____

Student Signature _____ Mobile No. _____

*N.B: This Id Card Vailid only in IACS Training Centre
Website:www.myiacs.com | Email: info@myiacs.com

Authorise Signature _____

Recognized by Govt. of India

IACS INSTITUTE OF ADVANCE COMPUTER SCIENCE

IAF Accredited An ISO 9001:2015 Certified Institute
Registered Under MSME, Govt. of India.(UAN- AS04D001007).
Registered Under MHRD (CR act) Govt. of India.
Registered Under Department of Labour Govt. of NCT (Delhi)

Indian's No. 1 Centre

Certificate

Presented to _____ has successfully completed the
Post Graduate Diploma in Computer Application (PGDCA) of duration 12 Months
and obtained the grade _____ in recognition of his/her successful completion of this certificate is awarded
Training period _____ to _____
Enrollment No. _____ Date of Issue: _____

Centre Director Sign. _____ MHRD ISO IAF
Chairman Board of Examination

*80% & Above "A+" Grade, *70% & Above "A" Grade, *60% & Above "B+" Grade, *50% & Above "B" Grade, *40% & Above "C" Grade.

Student Marksheet

Recognized by Govt. of India

INSTITUTE OF ADVANCE COMPUTER SCIENCE

IAF Accredited An ISO 9001:2015 Certified Institute.
Registered Under MSME, Govt. of India.(UIN No. AS04D0000207). Registered Under MHRD (CR act) Govt. of India.
Registered Under Department of Labour Govt. of NCT (Delhi)

Satatement of Marks

Enrollment No. 000XXX

This Marksheet Is Awarded To. XXXXXXXX XXXXXXXXXX, S/O- XXXXXXX XXX

On Successful Completion Of The Course. Post Graduate Diploma In Computer Application (PGDCA)

Of Duration. 12 Months

From Our Authorized Study Center. XXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XX

Subject / Module / Paper	Max. Marks				Total Marks Obtained
	Theory		Practical		
	Full Marks	Marks Obtained	Full Marks	Marks Obtained	
Fundamentals of computer.	50	41	50	40	81
Operating System (Dos, windows)					
Microsoft Office (Word,Excel,Powerpoint,Access)					
Pagemaker					
Photoshop					
Corel Draw					
Bangla Word					
Tally.					
C++.					
Visual Studio & Visual Basic.					
HTML & DHTML.					
Typeing in English(Speed 30 P/M) & Assamese (Speed 20 P/M)					
GRAND TOTAL					81
Percentage: 81%	Grade			*A+*	

XXXXXX

Director
Branch Director Signature



XXXXXX

Chairman
Board of Examination

*80% & Above 'A+' Grade *70% & Above 'A' Grade, *60% & Above 'B+' Grade, *50% & Above 'B' Grade, *40% & Above 'C' Grade.

Our Affiliations

1. IAF Accredited An ISO 9001:2015 Certified Institute.
2. Registered Under MSME, Govt. of India.(UAN- AS04D0000207).
3. Registered Under MHRD (CR act) Govt. of India.
4. Registered Under Department of Labour Govt. of NCT (Delhi)

Student Benefits

1. Online and Offline Exam at your Centre.
2. Globally accepted Certificate after the completion of course.
3. Free Study Materials.
4. Online Certificate Verification.
5. Provide quality education at low-cost.
6. Accept Certificate For Private & Govt. Job.

What Will You Get For Centre?

1. Agreement Paper.
2. IACS Authorized Certificate
3. Information and Registration form.
4. Institute details on our website www.myiacs.com.
5. Website logging to manage online student registration, exam and accounts.
6. Flex banner for your centre and I-card, Book & Note Book

Vocational Courses

PROFESSIONAL COURSE IN FASHION DESIGNER (PCFD)	Duration: 12 Months Eligibility: XII	IACS35
Stitching Techniques Dress Measurements & Techniques Anatomy of Drafting Garments Calculations and Drafting Patterns Method to Fold the Fabric for Patterns Terms used in Tailoring Jabala (A top for a new born child or a Small kid) Frock Petticoat Summer frock Yoke Frock Frock with a separate body and skirt Flared Skirt Umbrella Skirt Saree Petticoat Plain Blouse Cut blouse with Plain Sleeve Cut Blouse with Puff Sleeve Saree blouse with lining Salwar Kameez Skirt Tops: Skirt Top1: Magyar pattern & Front full opening Skirt Top 2: Top with full opening and collar Ladies Night Dress.		
CERTIFICATE COURSE IN BEAUTICIAN	Duration: 6 Months Eligibility: VIII+	IACS36
Pedicure Facial therapy Dermatology Massage Hot stone therapy Indian head massage Anatomy and physiology Manicure Make-up Cosmetic science Waxing Threading Eyebrow and eyelash tinting Business management + professional conduct Nutrition, dietary and figure control Sterilization and hygiene.		
CERTIFICATE IN HOUSE WIRING & ELECTRICITY (CHWE)	Duration: 6 Months Eligibility: VIII+	IACS37
Model 01: House Wearing Electrical safety Blueprint reading Fundamentals of electricity Residential electrical systems Basic electrical circuits Electrical measurement and testing equipment Series and parallel circuits Cables and terminations Switches and receptacles Fixtures NEC Code Model 02: Fan Repairing. Model 03: Inverter connection.		
CERTIFICATE IN PROFESSIONAL MAKEUP ARTIST (CPMA)	Duration: 12 Months Eligibility: X+	IACS38
CCTV System Introduction Element of CCVT System Camera Specification Recording of Footage and Backup of Footage Troubleshooting Cabling and Connector Settings.		

Academic Process

Transfer of Centre

A student can apply for transfer of authorised IACS centre. The candidate has to send an application stating the place for which transfer has been asked. The application has to be sent to the Head Office duly recommended and forwarded by the centre director (for the transfer form, contact your centre director or can be downloaded from our official website-(www.myiacs.com))

Examination

IACS has introduced both online and offline examination system. The enrolled students can apply for examination at Centre after completion of course.

Examination Procedure

Examination will be conducted all around the year at your IACS Authorized Study Centre. The pattern of exam will be of objective type. Details i.e. dates of examination, timings/session will be according to the time when the examination form was filled up. A login for 15 days would be open for Centre after filling examination form for the students to commence for the examinations. After that the student has to fill the examination form again with exam fees. The duration of examination will be of 60 Minutes. Theory examinations will comprise of 25 questions of 2 marks each, total 50 Marks. There is no negative marking. Practical Exam will carry total 50 Marks.

Institute benefits

- No Franchise Fees.
- No Royalty Fees.
- No Hidden Fees.
- No Inspection Fees.
- Only Documentation Fees.

Course Content

SHORT TERM COURSES	Duration	CODE
• Polymer Rubber Stamp Making	1 Month	IACS01
• UPS Repairing	1 Month	IACS02
• Basic Computer Course(BCC)	1 Month	IACS03
• Certificate in Data Entry Operator	3 Months	IACS04
• Photoshop	2 Months	IACS05
• HTML & DHTML	2 Months	IACS06
• Auto CAD	3 Months	IACS07
• Mother Board Repairing	2 Months	IACS08
• Professional Course in C++	2 Months	IACS09
• Type Writing and Stenography	3 Months	IACS10
• Inverter Repairing	3 Months	IACS11
• Web Design	3 Months	IACS12
• Certificate in House Wiring & Electricity	3 Months	IACS13
• Printer Repairing	3 Months	IACS14
• Professional Course in Java	3 Months	IACS15
• Certificate Course in Advance Spoken English	3 Month	IACS16
DIPLOMA COURSES		CODE
• Tally ERP-9	6 Months	IACS17
• Diploma in Computer Application (DCA)	6 Months	IACS18
• Diploma in Computer Application & Accounting(DCAA)	6 Months	IACS19
• Diploma in Desk Top Publishing(DTP)	6 Months	IACS20
• Diploma in Information Technology (DIT)	6 Months	IACS21
• Diploma in Digital Marketing (DDM)	6 Months	IACS22
• Diploma in Financial Accounting (DFA)	6 Months	IACS23
• Diploma in Graphics Designing (DGD)	6 Months	IACS24

Advance Diploma Courses

ADVANCE DIPLOMA IN COMPUTER HARDWARE & NETWORKING (ADCHN)	Duration: 12Months Eligibility: XII+	IACS32
Computer Fundamental & MS Office Introduction of Dos Introduction of Computers Hardware Installation Floppy Disk Drive Computer Assemble Mother Board Keyboard Mouse Technology of Hard disk Monitor Input/ Output port Memory Printer & Modem CD Rom Drive Peripheral Devices (Modem, Web Camera, Speaker, Hub) Hardware Tools SMPS Power Supply Digital Electronics Scanner Upgrade a PC Computer Networking Wireless Networking Internet Computer Virus Windows 7/8/10 Trouble Shooting.		
DIPLOMA IN ACCOUNTS MANAGER (DAM)	Duration: 12Months Eligibility: XII	IACS33
Computer Fundamental & Operating Systems MS Office Networking, Internet & Web deigning Introduction to Financial Accounting Professional Accounting and Tally 7.2 & 9.0 Inventory Control Taxation Accounting Principle & Processes Special Accounting Problems Partnership Accounts Auditing.		
DIPLOMA IN COMPUTER REPAIRING & PC-HANDLING (DCRH)	Duration: 6 Months Eligibility: X+	IACS34
Fundamentals of computer Basics Electronics MS-DOS Keyboard & Mouse Floppy Disk Drive, Hard disk & CD / DVD writer SMPS (Chip level) Motherboard Processors RAM BIOS CMOS Assembling & De-Assembling and up gradation of computer Hard disk Partition with F-disk, DM & PQ Magic Backup Data Operating System installation from DVD & Pen drive Anti-virus Installation & up-gradation.		

Advance Diploma Courses

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA)	Duration: 18 Months Eligibility : Graduate	IACS29
Fundamentals of computer Operating System (Dos, windows) Microsoft Office (Word, Excel, PowerPoint, Access) PageMaker Photoshop 07, CS5 Corel Draw Tally & GST C Programming C Programming C++ Visual Studio & Visual Basic HTML & DHTML JAVA Python Programming Language Typing in English & Regional Language.		
ADVANCE DIPLOMA IN COMPUTER TEACHER TRAINING (ADCTT)	Duration: 12Months Eligibility: XII+	IACS30
Work-Sheets Docs-Word Slides-PowerPoint Forms, Database Operating System Basic Concepts of Accounts Maintaining Ledgers, Cash Book Balance Sheet, Profit & Loss Financial Accounting (Tally) C Language C++ Language FoxPro HTML, Java Script FRONT PAGE Access Photo Editing Software Complete Internet Computer Fundamentals.		
DIPLOMA IN OFFICE AUTOMATION & PUBLISHING PROFESSIONAL (DOAPP)	Duration: 12Months Eligibility: XII+	IACS31
Computer Fundamental & Operating Systems: MS Office MS Word MS Excel MS PowerPoint MS Access Networking Internet & Web Designing Desktop Publishing(DTP) : PageMaker CorelDraw Photoshop Scanning works Project work Professional Accounting & Tally Personality Development.		

Course Content

ADVANCE DIPLOMA COURSES	Duration	CODE
• Advance Diploma in Computer Application (ADCA)	12 Months	IACS25
• Post Graduate Diploma in Computer Application (PGDCA)	12 Months	IACS26
• Advance Diploma in Office Management (ADOM)	12 Months	IACS27
• Professional Advance Diploma in Computer Application (PADCA)	12 Months	IACS28
• Post Graduate Diploma in Computer Application (PGDCA) (18 Months)	18 Months	IACS29
• Advance Diploma in Computer Teacher Training (ADCTT)	12 Months	IACS30
• Diploma in Office Automation & Publishing Professional (DOAPP)	12 Months	IACS31
• Advance Diploma in Computer Hardware & Networking (ADCHN)	12 Months	IACS32
• Diploma in Accounts Manager (DAM)	12 Months	IACS33
• Diploma in Computer Repairing & PC-Handling (DCRH)	6 Months	IACS34
VOCATIONAL COURSES		CODE
• Professional Course in Fashion Designer (PCFD)	12 Months	IACS35
• Certificate Course in Beautician (CCB)	6 Months	IACS36
• Certificate in House Wiring & Electricity (CHWE)	6 Months	IACS37
• Certificate in Professional Makeup Artist (CPMA)	12 Months	IACS38
• Certificate in Telecommunication.	12 Months	IACS39
• Advance Diploma in Hardware & Networking Engineering (ADHNE)	12 Months	IACS40
• Advance Diploma in Tailoring.	3 Months	IACS41

Short Term Courses

Short Term Courses (Without Syllabus)	Eligibility	
• Polymer Rubber Stamp Making	VI+	
• UPS Repairing	VII+	
• Photoshop	VI+	
• HTML & DHTML	VI+	
• Mother Board Repairing	X+	
• Type Writing and Stenography	XII+	
• Inverter Repairing	VII+	
• Web Design	X+	
• Certificate in House Wiring & Electricity	X+	
• Printer Repairing	VIII+	
• Auto CAD	B.Tech.	
• Certificate Course in Advance Spoken English	V+	
BASIC COMPUTER COURSE (BCC)	Duration: 3 Months Eligibility- V+	IACS03
Computer Fundamentals (Notepad, WordPad, Paint) Operating System (Dos, Win XP/7/8) MS Word (Concept) Hardware (Concept).		
CERTIFICATE IN DATA ENTRY OPERATOR	Duration: 3 Months Eligibility- VIII+	IACS04
Fundamentals of Computer Operating System (Dos, Win XP/7/8) M.S Word Adobe PageMaker Freehand Regional Language typing Photoshop.		
PROFESSIONAL COURSE IN C++	Duration: 3 Months Eligibility: X+	IACS09
Understanding of programming logic Learn OOPS (Object oriented programming) concepts Understand classes & objects, abstraction, inheritance & polymorphism Learn & apply file handling, operator overloading & functions.		
PROFESSIONAL COURSE IN JAVA	Duration: 3 Months Eligibility: X+	IACS15
Self-paced learning opportunity Emphasis on coding & source code documentation standards Logic building & problem solving Strong Java Programming foundation Self-paced learning opportunity Latest Java technologies from Oracle Exposure to Rich Internet Application Development (AJAX) Emphasis on coding & source code documentation standards Strong foundation of web application development.		

Advance Diploma Courses

ADVANCE DIPLOMA IN COMPUTER APPLICATION (ADCA)	Duration: 12 Months Eligibility: XII+	IACS25
Fundamental of Computer Operating System (DOS, Windows XP/7/8/10 MS Office (Word, Excel, PowerPoint, Access) Typing in Regional Language Programming. HTML-DHTML Tally C++ Visual Basic & Visual FoxPro Programming in C Language Overview of VB. Net.		
POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA)	Duration: 12 Months Eligibility: Graduate	IACS26
Fundamentals of computer Operating System (Dos, windows) Microsoft Office (Word, Excel, PowerPoint, Access) PageMaker Photoshop Corel Draw Regional Words Tally, C++ Visual Studio & Visual Basic HTML & DHTML English & Regional Language Typing.		
ADVANCE DIPLOMA IN OFFICE MANAGEMENT (ADOM)	Duration: 12 Months Eligibility: Graduate	IACS27
Computer Fundamentals Hardware (Concept) Operating System (Windows 7) Paint Notepad WordPad DOS Ms Office 2016 (Word, Excel, Power Point, Access) HTML Visual FoxPro Regional Word English Typing Tally (Concept) Introduction to Internet & Email Adobe Page Maker 7 Corel Draw Adobe Photoshop Printing and Scanning.		
PROFESSIONAL ADVANCE DIPLOMA IN COMPUTER APPLICATION (PADCA)	Duration: 12 Months Eligibility: XII	IACS28
Computer Fundamentals Hardware (Concept) Operating System (Windows 7) Paint Notepad WordPad DOS Ms Office 2016 (Word, Excel, Power Point, Access) HTML Visual FoxPro Regional Word English Typing Tally (Concept) C++ Adobe PageMaker & Photoshop.		



Welcome to IACS



Diploma Courses

TALLY ERP-9	Duration: 6 Months Eligibility: X+	IACS17
Fundamental of Accounting Accounting Soft wear Tally 9.0 and above Meaning of Account Company Creation: Ledger Accounts, Creating Voucher Modification of Company Features of Company Cost Category and Cost Centre Creating of Cost Go down Stock Maintain Budget, Price List Introduction of F-11 and F-12 Profit and Loss Account Balance Sheet GST & GST Returns E-filling for Income Tax Examples.		
DIPLOMA IN COMPUTER APPLICATION (DCA)	Duration: 6 Months Eligibility: VI+	IACS18
Fundamentals Of Computer. Operating System (Dos, Win XP,7/8) M.S Word, M.S Excel, M.S Power point M.S Access, M.S Publisher, Programming in FoxPro, HTML,DHTML. Internet Photoshop Adobe PageMaker Typing in English & Regional Language.		
DIPLOMA IN COMPUTER APPLICATION & ACCOUNTING(DCAA)	Duration: 6 Months Eligibility: VIII+	IACS19
Fundamentals of Computer Hardware (Concept) Operating System (Dos, Win. XP/7/8) M.S Word, M.S Excel, M.S Power point M.S Access, M.S Publisher, HTML, Internet Tally C++) Photoshop Adobe PageMaker Typing in English & Regional Language.		
DIPLOMA IN DESK TOP PUBLISHING(DTP)	Duration: 6 Months Eligibility: VI+	IACS20
Computer Fundamental & Operating System M.S Word, M.S Excel, M.S Power point M.S Access, M.S Publisher, Networking Internet Voucher Create Photoshop Scanning Work Typing English, Hindi & Regional Language.		
DIPLOMA IN INFORMATION TECHNOLOGY (DIT)	Duration: 6 Months Eligibility: VIII+	IACS21
Fundamentals of Computer Operating system (DOS/XP or Vista) Windows (Paint, WordPad ,Notepad) MS-Office 2016 (Word, Excel, Power Point, Access) Typing in English & Regional Language Programming in FoxPro Internet Technology Visual FoxPro Visual Basic Programming in C Overview of VB.Net.		

Diploma Courses

DIPLOMA IN DIGITAL MARKETING (DDM)	Duration: 6 Months Eligibility: XII+	IACS22
Introduction Marketing Fundamentals Set UPA Website Email Marketing SEO Social Media Marketing PPC Content Marketing & Analytics.		
DIPLOMA IN FINANCIAL ACCOUNTING (DFA)	Duration: 6 Months Eligibility: XII	IACS23
Fundamentals of Computer Operating System (Dos, Win XP/7/8) Tally 9 with GST Project.		
DIPLOMA IN GRAPHICS DESIGNING (DGD)	Duration: 6 Months Eligibility: VIII	IACS24
Fundamentals Of Computer Operating System (Dos, Win XP/7/8/10) M.S Word Adobe PageMaker Regional Word Photoshop CorelDraw Adobe I Illustrator Flash M.S PowerPoint M.S Publisher Scanning & Editing Images Of Publications Handling Scanner & Digital Camera Internet & E-Mail.		

